

PROJECTS SUB (POLICY AND RESOURCES) COMMITTEE

Wednesday, 14 February 2018

**Minutes of the meeting of the Projects Sub (Policy and Resources) Committee
held at the Guildhall EC2 at 10.00 am**

Present

Members:

Sir Michael Snyder (Chairman)
Nicholas Bensted-Smith
Sir Mark Boleat
Marianne Fredericks

Christopher Hayward
Deputy Jamie Ingham Clark
Deputy Catherine McGuinness
Deputy John Tomlinson

Officers:

Peter Lisley	- Assistant Town Clerk & Cultural Hub Director
Alistair MacLellan	- Town Clerk's Department
Leanne Murphy	- Town Clerk's Department
Rohit Paul	- Town Clerk's Department
Sarah Baker	- Town Clerk's Department
Caroline al-Beyerty	- Deputy Chamberlain
Paul Wilkinson	- City Surveyor
Dorian Price	- City Surveyor's Department
Ola Obadara	- City Surveyor's Department
Mark Lowman	- City Surveyor's Department
Carolyn Dwyer	- Director of the Built Environment
Iain Simmons	- Department of the Built Environment
Paul Murtagh	- Department of Community and Children's Services
Jonathon Poyner	- Barbican Centre
Jim Turner	- Barbican Centre
Martin O'Regan	- City of London Police
Pauline Weaver	- City of London Police
Andy Thwaites	- Open Spaces Department

1. APOLOGIES

Apologies were received from Hugh Morris, Deputy Keith Bottomley, Karina Dostalova and James Tumbridge.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes and summary of the meeting held on 17 January 2018 be approved as an accurate record.

4. **ACTIONS SHEET**

Members considered a report of the Town Clerk detailing outstanding actions and the following points were made.

Gateway 4 – 60-70 St Mary Axe (22 January 2018)

The Town Clerk reported that further detail on the project fee estimates was now available and the report was due to be considered by the Town Clerk in consultation with the Chairman and Deputy Chairman under delegated authority shortly.

Gateway 6 - Bank on Safety (11 December 2017)

The Director of the Built Environment noted that a monitoring report was expected to be submitted to relevant Committees from April 2018 onwards.

Gateway 3/4 – City Wayfinding Signage Review (11 December 2017)

The Director of the Built Environment reported that Transport for London had allowed the City of London Corporation to include its branding on Legible London signage in the City.

Gateway 3 - Windows Replacement and Common Parts Decoration – Golden Lane (8 November 2017)

The Director of Community and Children's Services noted that a 'lessons learned' report would be submitted to Committee in June 2018.

Gateway 1&2 - Sugar Quay s278 (8 September 2017)

The Director of the Built Environment noted that a report would be submitted to Sub-Committee in June 2018.

5. **GATEWAY APPROVAL PROCESS**

RESOLVED, that the Gateway Approval Process be noted.

6. **GATEWAY 1 & 2 - 20 FARRINGDON STREET/OLD FLEET LANE**

Members considered a Gateway 1 & 2 Project Proposal (Light) report of the Director of the Built Environment regarding 20 Farringdon Street / Old Fleet Lane.

RESOLVED – that Members approve the progression of the Gateway 1 & 2 20 Farringdon Street / Old Fleet Lane project to Gateway 5 on the Light route.

7. **GATEWAY 1 & 2 - 30-32 LOMBARD STREET**

Members considered a Gateway 1&2 Project Proposal (Light) report of the Director of the Built Environment regarding 30-32 Lombard Street.

RESOLVED – That Members approve the Gateway 1 & 2 30-32 Lombard Street project to Gateway 5 on the Light route.

8. **GATEWAY 1 & 2 - 60 LONDON WALL S278**

Members considered a Gateway 1&2 Project Proposal (Light) report of the Director of the Built Environment regarding 60 London Wall s278.

RESOLVED – That Members approve the 60 London Wall s278 project to Gateway 5 on the Light route.

9. **GATEWAY 1 & 2 - FIRE SAFETY DOORS - GREAT ARTHUR HOUSE**

Members considered a Gateway 1&2 Project Proposal (Regular) report of the Director of Community and Children's Services regarding Fire Safety Doors at Great Arthur House, and the following points were made.

The Chairman noted that the Department of Community and Children's Services should not rely wholly on City Procurement to advise on procurement method – the Department should also utilise experience from past projects and their own knowledge and expertise in determining what method to pursue.

A Member requested that future reporting have greater clarity over whether proposed works were to secure compliance with new guidelines or not.

In response to a question, the Director of Community and Children's Services noted that the project had been initiated following feedback from the London Fire Brigade.

RESOLVED – That the Members approve the Gateway 1 & 2 Fire Safety Doors – Great Arthur House project to Gateway 3 on the Regular route.

10. **GATEWAY 1 & 2 - FIRE SAFETY DOORS - PETTICOAT TOWER**

Members considered a Gateway 1&2 Project proposal (Light) report of the Director of Community and Children's Services regarding Fire Safety Doors – Petticoat Tower.

RESOLVED – That Members

- Approve the Gateway 1&2 Fire Safety Doors – Petticoat Tower project to the next Gateway on the Light route.
- Approve resource requirements to reach next Gateway of £14,320
- Note the estimated total project costs of £198,000.

11. **GATEWAY 3/4 - CITY OF LONDON AND GRESHAM ALMSHOUSES, EAST LODGE AND COMMUNAL AREAS - REFURBISHMENT WORKS**

Members considered a Gateway 3/4 Options Appraisal (Regular) report of the Director of Community and Children's Services regarding City of London and Gresham Almshouses, East Lodge and Communal Areas – Refurbishment Works.

The Chairman noted that circa £31,000 per housing unit seemed excessive but that he had been assured by officers that the works involved were substantial. Moreover, the trustees of the almshouses were providing an additional layer of scrutiny to ensure value for money.

RESOLVED – That Members:

- Note total estimated programme cost of £1,600,600 which includes fees and staff costs of £56,600 for internal, external and common parts refurbishment works including East Lodge, at the City of London and Gresham Almshouses.
- Approve Option 2 - approval is given for the Director of Community and Children's services to use in-house staff and Mooney Kelly quantity surveyors to develop the specification and carry out procurement of a works contractor to then proceed to Gateway 5, at an estimated cost of £37,300

12. **GATEWAY 6 ISSUE - KENLEY REVIVAL PROJECT**

Members considered a Gateway 6 (Regular) report of the Director of Open Spaces regarding the Kenley Revival Project. Members noted that the project had proved a success to date in terms of engagement.

RESOLVED – That Members authorise the use of £28,000 of the contingency budget to fund changes to the activity programme.

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

15. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

16. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 17 January 2018 be approved an accurate record.

17. **NON-PUBLIC ACTIONS SHEET**

Members received a report of the Town Clerk detailing outstanding actions.

18. **GATEWAY 1 & 2 - GUILDHALL EVENT CHAIRS**

Members considered a Gateway 1&2 Project Proposal (Regular) report of the City Surveyor regarding Guildhall Event Chairs.

19. **GATEWAY 1 & 2 - GUILDHALL WEST WING MEZZANINE LEVEL IMPROVEMENT**

Members considered a Gateway 1&2 Project Proposal (Regular) report of the City Surveyors regarding Guildhall West Wing Mezzanine Level Improvement.

20. **GATEWAY 3/4 - DOOR ACCESS CONTROL SYSTEM REPLACEMENT AT GUILDHALL AND WALBROOK WHARF**
Members considered a Gateway 3/4 Options Appraisal (Regular) report of the City Surveyor regarding Door Access Control System Replacement at Guildhall and Walbrook Wharf.
21. **COMBINED GATEWAY 3/4/5 - POLICE ACCOMMODATION STRATEGY: DECANT - FORENSIC SERVICES INTERIM LOCATION (RELOCATION OF FINGERPRINT LABORATORY)**
Members considered a Combined Gateway 3/4/5 (Regular) report of the Commissioner of the City of London Police regarding the Police Accommodation Strategy: Decant – Forensic Services Interim Location (Relocation of Fingerprint Laboratory).
22. **GATEWAY 4 - 123/124 NEW BOND STREET- REDEVELOPMENT BEHIND A RETAINED FAÇADE (CITY'S ESTATE)**
Members considered a Gateway 4 report of the City Surveyor regarding 123/124 New Bond Street – Redevelopment behind a retained façade (City's Estate).
23. **GATEWAY 5 ISSUE - CENTRAL CRIMINAL COURTS, REFURBISHMENT OF COURTS AND ASSOCIATED JURY ROOMS**
Members considered a Gateway 5 Issue (Regular) report of the City Surveyor regarding Central Criminal Courts, Refurbishment of Courts and Associated Jury Rooms.
24. **GATEWAY 5 ISSUE - SAND & SEAL WOODBLOCK FLOORING**
Members considered a Gateway 5 Issue (Light) report of the Director of Operations and Buildings (Barbican Centre) regarding Sand & Seal Woodblock Flooring.
25. **GATEWAY 7 - 4 TABERNACLE STREET, MAJOR REFURBISHMENT OF VACANT OFFICE BUILDING (CITY FUND - STRATEGIC PROPERTY ESTATE)**
Members considered a Gateway 7 Outcome (Complex) report of the City Surveyor regarding 4 Tabernacle Street – Major Refurbishment of Vacant Office Building (City Fund – Strategic Property Estate).
26. **BUILDINGS PROGRAMME - RED, AMBER AND GREEN PROJECTS UPDATE**
Members received a Red Amber and Green Projects Update Report of the City Surveyor regarding the Buildings Programme.
27. **INFORMATION TECHNOLOGY PROGRAMME - RED, AMBER AND GREEN PROJECTS UPDATE**
Members received a Red Amber and Green Projects Update Report of the Chamberlain regarding the Information Technology Programme.

28. **BARBICAN CAMPUS PROGRAMME- RED, AMBER AND GREEN PROJECTS UPDATE**

Members received a Red Amber and Green Projects Update Report of the Director of Operations and Buildings regarding the Barbican Campus Programme.

29. **CITY OF LONDON POLICE PROGRAMME - RED AMBER GREEN PROJECTS UPDATE**

Members received a Red Amber and Green Projects Update Report of the Commissioner of the City of London Police regarding the City of London Police Programme and the following points were made.

Catherine McGuinness arrived at this point of the meeting.

30. **ACTION TAKEN BY THE TOWN CLERK UNDER DELEGATED AUTHORITY OR URGENCY PROCEDURES**

Members considered a report of the Town Clerk which provided information of action taken under delegated authority or urgency procedures since the last meeting.

31. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

32. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Members considered one item of urgent business.

32.1 **Barbican Podium Waterproofing, Drainage and Landscaping Works**

Members considered a late Gateway 2 Issues (Complex) report of the Director of Community and Children's Services regarding Barbican Podium Waterproofing, Drainage and Landscaping Works.

The meeting closed at 10.48 am

Chairman

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